Date: May 31, 2023

Dear Viliam,

We are pleased to inform you that your application to the Instructor Development Program (IDP) has been accepted.

You have been approved to participate in the program at the following level:

Recognized Instructor for CLTD, CSCP, and Principles/Foundations/Certificate Programs (Warehousing, Planning, Procurement)

To upgrade to the next level, you need to submit an email request with supporting documentation to IDPapps@ascm.org. The documentation for the course(s) taught includes either your Instructor Evaluation Summary Worksheet or a letter from the endorsing partner or company (if you will instruct exclusively for your corporate employer) verifying that you taught the class(es). Please see the IDP latest version of the ASCM Instructor application for requirements. The application is located on the Instructor Development Program webpage.

Your maintenance deadline is May 31, 2028. You may submit your maintenance documentation 90 days prior to that date.

As a participant in the program, you are entitled to use the level designation that you have been awarded (e.g Recognized, Master). For example, an instructor who has been awarded the *APICS Master Instructor* designation may use this title when advertising his or her instructional services.

Please notify the organization that provided your Partner Endorsement that you are now an ASCM Instructor Development Program participant.

Congratulations on your successful application. We look forward to working with you in the coming year to deliver high quality education to learners and to advance your skills as an educator. If you have questions or require further information, please contact the Instructor Development Program email address IDPapps@ascm.org.

Best Regards,

Jaclyn Jackson, M.Ed
Sr. Manager, Instructor Quality Assurance
The APICS | ASCM Instructor Development Program

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